



REQUEST FOR QUALIFICATIONS

For Architectural Services
Addendum 1

THE REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL SERVICES ADDENDUM 1 IS ISSUED BY TINLEY PARK PUBLIC LIBRARY THROUGH THE LIBRARY'S WEBSITE. THE ADDENDUM SHALL BE MADE A PART OF THE QUALIFICATIONS DOCUMENT FOR ARCHITECTURAL SERVICES.

IS THERE A CONSTRUCTION BUDGET ASSOCIATED WITH THIS RFQ?

There is no specific budget associated with the RFQ. The Library has a healthy capital improvements fund, and the specific amounts to be spent on architectural services and projects will be determined when we enter a negotiation with the top-ranked firm.

DOES THE SCOPE OF THE RFQ INCLUDE A FACILITY REVIEW OR ASSESSMENT? WHAT IS THE STATUS OF THE LIBRARY'S SYSTEMS?

Dewberry updated the Library's Capital Needs Assessment in May 2022. The Library's Facilities Department and Administration proactively monitor building systems to ensure functionality. There are no major systems needing immediate replacement, and the Library hopes to work with a firm that can help us continue to update the Capital Needs Assessment in the future, as part of its services to the Library.

ARE THERE ANY WBE/MBE REQUIREMENTS FOR THE RFQ?

There are no WBE/MBE requirements for the RFQ.

IS THIS A GENERAL CONTRACTOR BID OR ARE THERE SEPARATE PACKAGES FOR INTERIOR RENOVATION, FLOORING, AND PAINTING?

The Tinley Park Public Library issued a Request for Qualifications (RFQ) for Architectural Services requesting Statements of Qualification (SOQ) from interested architectural firms to provide professional interior design, architectural, and engineering services on a per project basis for the interior renovation and redesign of the existing Library. This is not a Request for Proposals (RFP) asking for bids on a construction project.

DO YOU NEED A SPACE AND NEEDS STUDY?

The Library is interested in exploring the possibility of a space and needs audit/study. Library Administration wants to ensure that projects are informed by usage data and respond to community needs, rather than imitating design decisions implemented at other libraries.

HAVE YOU GOTTEN FEEDBACK FROM STAKEHOLDERS OR MET WITH FOCUS GROUPS?

As part of the strategic planning process, the Library conducted a Patron Satisfaction Survey in Spring 2020. This survey provided Library Administration with useful information, but the Library has not solicited feedback from focus groups or individual stakeholders specifically.

DO YOU HAVE SUFFICIENT SPACE FOR STAFF WORKSPACES AND STORAGE?

As outlined in the RFQ, staff workspaces need new carpet and furnishings. The Library is interested in maximizing storage capacity where possible.

IS THERE PROGRAMMING OFFERED IN THE MEETING ROOM DURING HOURS THAT THE LIBRARY ISN'T OPEN?

There are a select few programs that are held in the Meeting Room after the Library has closed, such as an annual Youth Advisory Council Lock-in.