

**TINLEY PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
April 24, 2024 – 7:00 p.m.**

MEMBERS PRESENT

Brad Daniels, Treasurer
Leah Herman
Laura Hess-Wojcik, Secretary
Gina Miller, Vice President
Elizabeth Stern
Darren Meyers, President

LIBRARY STAFF PRESENT

Zach Musil, Director
Sarah Schroeder, Assistant Director
Jennifer Schulien, Business Office Assistant

CALL TO ORDER

The meeting of the Tinley Park Public Library Board of Trustees was called to order at 7:00 p.m.

ROLL CALL

Roll call was taken.

INTRODUCTION OF GUEST/AUDIENCE TO VISITORS

Nick Bava of Sikich was present. Jade Jeffries and Paige Sullivan from the Youth Advisory Council were also in attendance.

APPROVAL OF AGENDA

The agenda of the April 24, 2024 Library Board of Trustees Meeting was approved.

APPROVAL OF MINUTES

Approval of the March 27, 2024 Special Board Meeting Minutes.

Treasurer Daniels motioned to approve the Special Board Meeting Minutes from the March 27, 2024 Tinley Park Public Library Board of Trustees Meeting. Vice President Miller seconded. Ayes: Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Approval of the March 27, 2024 Special Board Executive Session Meeting Minutes.

Trustee Stern motioned to approve the Special Board Executive Session Meeting Minutes from the March 27, 2024 Tinley Park Public Library Board of Trustees Meeting. Treasurer Daniels seconded. Ayes: Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Approval of the March 27, 2024 Regular Board Meeting Minutes.

Vice President Miller motioned to approve the Regular Board Meeting Minutes from the March 27, 2024 Tinley Park Public Library Board of Trustees Meeting. Treasurer Daniels seconded. Ayes: Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Approval of the March 27, 2024 Regular Board Executive Session Meeting Minutes.

Treasurer Daniels motioned to approve the Regular Board Executive Session Meeting Minutes from the March 27, 2024 Tinley Park Public Library Board of Trustees Meeting. Trustee Stern seconded. Ayes: Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

CORRESPONDENCE

None.

FINANCIAL REPORT

Accept and Place on File the FY 2023 Audit with Presentation from Auditor, Sikich. See Final Audit.

Nick Bava of Sikich gave a presentation of the FY 2023 Audit. Discussion took place and the Board thanked Nick for his explanation and thoroughness of the audit. Secretary Hess-Wojcik motioned to Accept and Place on File the FY 2023 Audit. Vice President Miller seconded. Roll Call Vote: Ayes: Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Approval of the March 2024 Financial Report.

Treasurer Daniels motioned to approve the March 2024 Financial Report. Trustee Herman seconded. Roll Call Vote: Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Approval of the Bills List from 03/20/2024 through 04/12/2024 in the amount of \$258,947.67.

Secretary Hess-Wojcik motioned to approve the bills list for the dates and amounts as follows: March 20, 2024 through April 12, 2024 in the dollar amount of \$258,947.67. Vice President Miller seconded. Roll Call Vote: Ayes: Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

ADMINISTRATIVE REPORT

Director's Report.

The Director's report was noted.

Assistant Director's Report.

President Meyers commented on the detailed discussion between Site Design and SMC regarding the wetlands.

March 2024 Statistics.

The report was noted.

Orland Hills Board Meeting.

No report.

Staff Updates.

No report.

Building and Grounds.

Director Musil shared that Allied completed installation of the new alarm panel and that the intelligence modules on the uninterruptable power supply were replaced.

Phase 1 Building Renovation Updates.

Director Musil shared the renovation is in the design development stage and a meeting with them is scheduled on May 1. Product Architecture + Design will be present at the May 2024 meeting to make a presentation to the Board.

Youth Advisory Council Report.

Jade Jeffries shared the bench has been finished and looks good. It is an Arthur theme. She invited the Board to see the bench once it is placed on Oak Park Avenue. Volunteers made bird seed packets. She said there is a high turn out for the Volunteer Club and that it is very popular. Paige Sullivan shared that there are chickens in the Youth Services Department.

Friends of the Library Report.

Director Musil shared the Friends of the Library have offered to help support the Fall Fandom Fest in September. The seed garden should be up and running in a couple of weeks. Trustee Stern likes the idea of a videogame truck for the Fandom Fest. She also shared the use of a Tinley Park Vendor, Riko Loko, for Patron Appreciation Week was a good idea.

Departmental Report.

The report was noted.

Program Publicity Report.

The report was noted.

NEW BUSINESS

Approval of Resolution Authorizing Non-Resident Library Cards. See Memo and Resolution.

President Meyers shared this is a standard procedure reviewed each year. Vice President Miller commented the cost went down this year. Treasurer Daniels motioned to approve the Resolution Authorizing Non-Resident Library Cards. Vice President Miller seconded. Roll Call Vote: Ayes: Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

EXECUTIVE SESSION

At 7:36 Trustee Herman motioned to go into Executive Session per exception Section 2(c) of the Open Meetings Act. Secretary Hess-Wojcik seconded. Ayes: All Nays: None. Motion carried.

OPEN SESSION

At 7:55 the Regular Board Meeting reconvened from Executive Session.

OLD BUSINESS

Discussion and Consideration of Filling Library Board Vacancy.

Treasurer Daniels motioned to appoint Oluwadamilola Ajasa to the vacant Board seat. Trustee Herman seconded. Roll Call Vote: Ayes: Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Approval of the February 2024 Financial Report.

Treasurer Daniels motioned to approve the February 2024 Financial Report. Vice President Miller seconded. Roll Call Vote: Ayes: Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

PRESIDENTS REPORT

President Meyers shared he has previously attended the Tinley Park Business Breakfast as a library participant. If anyone is interested in attending, please let Director Musil know.

ADJOURNMENT

Treasurer Daniels motioned to adjourn the meeting at 7:58 p.m. Secretary Hess-Wojcik seconded. Ayes: All. Nays: None. Motion carried.

Respectfully submitted,

Secretary

President