

# TINLEY PARK PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

April 23, 2025 – 6:30 p.m.

## MEMBERS PRESENT

Dami Ajasa  
Brad Daniels  
Leah Herman  
Gina Miller, Vice-President  
Elizabeth Stern, Secretary  
Laura Hess-Wojcik, President

## MEMBERS ABSENT

Darren Meyers

## LIBRARY STAFF PRESENT

Zach Musil, Director  
Sarah Schroeder, Assistant Director  
Jennifer Schulien, Business Office Assistant

## CALL TO ORDER

The meeting of the Tinley Park Public Library Board of Trustees was called to order at 6:30 p.m.

## ROLL CALL

Roll call was taken.

## INTRODUCTION OF GUEST/AUDIENCE TO VISITORS

Attorney Jeff Guisinger from Klein, Thorpe and Jenkins was in attendance. Two members of the public, Joe and Dee Molinare, were present as well.

## APPROVAL OF AGENDA

Vice-President Miller motioned to approve the agenda. Trustee Herman seconded. Ayes: Brad Daniels, Leah Herman, Gina Miller, Elizabeth Stern, Laura Hess Wojcik. Nays: None. Motion carried.

## APPROVAL OF MINUTES

**Approval of March 26, 2025 Regular Board Meeting Minutes.**

Trustee Herman motioned to approve the March 26, 2025 Regular Board Meeting Minutes. Secretary Stern seconded. Ayes: Brad Daniels, Leah Herman, Gina Miller, Elizabeth Stern, Laura Hess-Wojcik. Nays: None. Motion carried.

### **Approval of March 26, 2025 Executive Session Meeting Minutes.**

Trustee Herman motioned to approve the March 26, 2025 Executive Session Meeting Minutes. Secretary Stern seconded. Ayes: Brad Daniels, Leah Herman, Gina Miller, Elizabeth Stern, Laura Hess-Wojcik. Nays: None. Motion carried.

## **CORRESPONDENCE**

No report. A card was received by the Board from the staff for increases.

## **FINANCIAL REPORT**

### **Approval of January, February, and March 2025 Financial Reports.**

Director Musil shared that he and Assistant Director Schroeder met with Assistant Village Manager Hannah Lipman and Staff Accountant Joe Page to discuss the reports generated by BS&A for the financial reports. Trustee Ajasa arrived at 6:35. The reports given to the Board were the most similar to what they have received previously. Treasurer Daniels finds these reports harder to read. He was hoping they would be better. He would like to take more time to look into them further. Director Musil shared that we are able to run these reports here without assistance from the Village. Treasurer Daniels is still seeing some inconsistencies and would like to meet with Director Musil and Assistant Director Schroeder to see the options that might be available. Treasurer Daniels motioned to table the approval of the January 2025, February 2025, and the March 2025 Financial reports to the May 2025 Board Meeting. Vice-President Miller seconded. Roll Call Vote: Ayes: Brad Daniels, Leah Herman, Gina Miller, Elizabeth Stern, Laura Hess-Wojcik. Nays: None. Abstention: Dami Ajasa. Motion carried.

### **Approval of March 2025 Bills List totaling \$1,292,820.12**

Vice-President Miller asked about the different telecommunication invoices and what each is for. Director Musil explained the differences. Vice-President Miller motioned to approve the bills list for March 2025 in the dollar amount of \$1,292,820.12. Trustee Herman seconded. Roll Call Vote: Dami Ajasa, Brad Daniels, Leah Herman, Gina Miller, Elizabeth Stern, Laura Hess-Wojcik. Nays: None. Motion carried.

## **ADMINISTRATIVE REPORT**

### **Director's Report.**

Trustee Ajasa asked about Senator Casten's visit to the library. Director Musil shared a tour of the renovation was given. Senator Casten was shown the seed library and the memory care areas. He has been visiting libraries in his district.

### **Assistant Director's Report.**

The Assistant Director's report was noted.

### **March 2025 Statistics.**

Treasurer Daniels asked about the large drop in book circulation and if there was an explanation why. Director Musil and Assistant Director Schroeder shared other libraries are seeing the same downward trend. It tends to ebb and flow. The renovation may contribute to the circulation here. Trustee Herman shared the story times held offsite at the Orland Hills Recreational Building as well as the Park District have been well attended which is great to see. Assistant Director Schroeder shared both have been gracious hosts.

### **Orland Hills Board Meeting.**

No report.

### **Staff Updates.**

No report.

### **Building and Grounds.**

The fountain will be turned on May 1<sup>st</sup>. RPZ testing will take place on May 2<sup>nd</sup>.

### **Phase 1 Building Renovation Updates.**

Director Musil shared the renovation is going well. Treasurer Daniels asked if things were still on track to be finished in June. Director Musil stated things are on track. Some items such as the leaves for the trees and the glass wall will take a little longer. Trustee Herman shared it is awesome to see the progress looks like the pictures. All the contractors are working very hard. The indoor book drops needed to be closed temporarily for drywall to be installed. By the time a blog had been posted to alert staff, the work had been finished.

### **Prairie Garden & Story Walk Project Updates.**

Klein, Thorpe, and Jenkins are reviewing paperwork. The proposal amount should be lowered. Treasurer Daniels asked if the weather will be a factor in getting this project finished. Director Musil said we will know more next month.

### **Youth Advisory Council Report**

No report.

### **Friends of the Library Report.**

The Friends did meet but did not have a posted agenda. The Friends have agreed to pay \$5500 for the Fall Fandom Fest.

### **Departmental Report.**

Trustee Herman mentioned the Roseland program was well attended. Secretary Stern shared that Patron Appreciation Day was wonderful, and that the Bookmobile did a lovely job.

### **Program Publicity Report.**

The report was noted.

## NEW BUSINESS

### **Approval of Resolution Authorizing Non-Resident Library Cards.**

President Hess-Wojcik shared a standard formula is used to determine the cost of the Non-Resident cards. Vice-President Miller stated the cost has gone down by \$5.00. Secretary Stern motioned to approve the Resolution Authorizing Non-Resident Library Cards. Trustee Ajasa seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Gina Miller, Elizabeth Stern, Laura Hess-Wojcik. Nays: None. Motion carried.

## OLD BUSINESS

No report.

## EXECUTIVE SESSION

No Executive Session.

## TRUSTEE COMMENTS

Dami Ajasa- Trustee Ajasa shared she has taken a position for work on the north side of the city. She shared it has been a pleasure to work with the Board for the library. She will continue to advocate for the library.

Brad Daniels-Treasurer Daniels shared he is sad to see both Vice-President Miller and Trustee Ajasa go. Vice-President Miller has done a great job in her 18 years on the Board. He said she should stop in when she can. He shared this meeting has been a breath of fresh air. He also commented on the level of cordiality that can be had in the meetings.

Leah Herman-Trustee Herman agrees with Treasurer Daniels comments.

Gina Miller- Vice-President Miller is glad she is ending her time on the Board on a high note. To be on a library board on a local level really does matter. She has been happy to serve the last 18 years and it has been a pleasure to serve with everyone. She said thank you for everything. Treasurer Daniels said to not be a stranger.

Elizabeth Stern-Secretary Stern shared her gratitude to Vice-President Miller and Trustee Ajasa.

Laura Hess-Wojcik-President Hess-Wojcik repeated the sentiments from the others. She wishes Vice-President Miller and Trustee Ajasa good luck and shared they will be missed. She said they should come back and be in the audience for the meetings. She would like to hear their ideas and have their support.

Director Musil expressed his appreciation to Vice-President Miller for her 18 years of service, her dedication, and her clear focus. The library was lucky to benefit from having her serve on the Board.

Director Musil thanked Trustee Ajasa for her service, creativity, and fresh ideas. He is grateful for her contributions to the Board and the library.

## ADJOURNMENT

Vice-President Miller motioned to adjourn the meeting at 7:00. Trustee Ajasa seconded. Ayes:  
All Nays: None. Motion carried.

Respectfully submitted,

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Secretary

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President