

TINLEY PARK PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

April 22, 2026 – 6:30 p.m.
First Floor Meeting Room

MEMBERS PRESENT

Chuck Augustyniak, Trustee
Brad Daniels, Treasurer
Leah Herman, Vice-President
Joe Molinare, Trustee
Elizabeth Stern-Secretary
Gloria Yakes, Trustee-Arrived Late
Laura Hess-Wojcik, President

LIBRARY STAFF PRESENT

Zach Musil, Director
Sarah Schroeder, Assistant Director
Jennifer Schulien, Business Office Assistant

CALL TO ORDER

The meeting of the Tinley Park Public Library Board of Trustees was called to order at 6:30 p.m.

ROLL CALL

Roll call was taken.

INTRODUCTION OF GUEST/AUDIENCE TO VISITORS

Paige Sullivan, YAC member, was in attendance.

APPROVAL OF AGENDA

Trustee Augustyniak moved to approve the agenda. Vice-President Herman seconded.
Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Joe Molinare, Elizabeth Stern, Laura Hess-Wojcik. Nays: None. Motion carried.

APPROVAL OF MINUTES

Approval of March 25, 2026 Regular Board Meeting Minutes.

Treasurer Daniels moved to approve the March 25, 2026 Regular Board Meeting Minutes. Trustee Augustyniak seconded. President Hess-Wojcik asked for a few corrections. Treasurer Daniels moved to approve the March 25, 2026 Regular Board Meeting Minutes with President Hess-Wojcik's corrections. Trustee Augustyniak seconded. Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Joe Molinare, Elizabeth Stern, Laura Hess-Wojcik. Nays: None. Motion carried.

Approval of March 25, 2026 Executive Session Meeting Minutes.

Trustee Molinare moved to approve the March 25, 2026 Executive Session Meeting Minutes. Vice-President Herman seconded. Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Joe Molinare, Laura Hess-Wojcik. Abstention: Elizabeth Stern. Motion carried.

CORRESPONDENCE

Director Musil shared the Village of Tinley Park Annual Business Breakfast is coming up in May. If anyone would like to attend, please let him know.

FINANCIAL REPORT

Approval of March 2026 Financial Report.

Treasurer Daniels moved to approve the March 2026 Financial Report. Vice-President Herman seconded. Roll Call Vote: Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Joe Molinare, Elizabeth Stern, Laura Hess-Wojcik. Nays: None. Motion carried.

Approval of March 2026 Bills List totaling \$405,599.70.

Vice-President Herman moved to approve the March 2026 Bills List totaling \$405,599.70. Trustee Molinare seconded. Roll Call Vote: Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Joe Molinare, Elizabeth Stern, Laura Hess-Wojcik. Nays: None. Motion carried.

ADMINISTRATIVE REPORT

Director's Report.

Director Musil shared a few things not listed in his report. Administration will be expediting the purchase of a new network video recorder (NVR) for the security cameras, to avoid escalating costs. The purchase of a new NVR was included and approved in the FY27 Budget. The library is looking to discontinue the AT&T POTS Lines. They have all been moved to a cloud-based system. President Hess-Wojcik asked to share her appreciation with the Friends of the Library for their financial support of this year's Fall Fandom Fest.

Assistant Director's Report.

President Hess-Wojcik asked Assistant Director Schroeder about the cost to restore and frame photos of the library's history. Assistant Director Schroeder shared the cost should not exceed \$500.00. The restoration of photos would be done in-house. These would be displayed in the hall outside the meeting room.

March 2026 Statistics.

The March 2026 Statistics were noted.

Orland Hills Board Meeting.

No report.

Staff Updates.

There are no staff updates this month.

Building and Grounds.

Director Musil shared new banners that were purchased and hung in the parking lot.

Prairie Garden & Story Walk Project Updates.

Director Musil shared work on footings and lighting has taken place. Framing for concrete has begun. Concrete work will start this week depending on the weather. President Hess-Wojcik asked about the size change of boulders. Director Musil shared that the heavier boulders that were 20,000lbs were replaced with smaller ones that are more manageable without compromising aesthetics.

Youth Advisory Council Report

Paige shared there has been discussion of possible new club ideas. Assistant Manager Lowe has been to the area junior high schools to promote the summer reading program. Sign up for volunteering for summer reading will begin on May 1.

Friends of the Library Report.

Director Musil shared the Friends have approved to pay for some of the Fall Fandom Fest activities. The group is undergoing some restructuring and they are working on reviewing and updating their By-Laws. The Friends also utilize the services of Klein, Thorpe, and Jenkins, who will also review the by-law changes.

Departmental Report.

President Hess-Wojcik shared kudos on the volunteer fair that was held and well attended. She also noted the donations from Target for the Yours to Keep program. Director Musil shared that Outreach Assistant Emily Bauer does an amazing job with this program.

Program Publicity Report.

The report was noted.

NEW BUSINESS

Approval of the Resolution Authorizing Non-Resident Library Cards.

Director Musil shared this is done every year and explained the formula used to determine the amount. Trustee Molinare asked how many fee cards have been issued. Director Musil shared the number is low since the pandemic. Treasurer Daniels moved to approve the Resolution Authorizing Non-Resident Library Cards. Trustee Augustyniak seconded. Roll Call Vote: Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Joe Molinare, Elizabeth Stern, Laura Hess-Wojcik. Nays: None. Motion carried.

Approval of Revisions to Circulation Policy.

Trustee Yakes arrived at 6:53. Director Musil explained that the Circulation Policy does not include language on deactivating resident cards when a cardholder is no longer a resident. The Library currently deactivates cards through the National Change of Address, applications at other libraries, or other notifications. The proposed change formalizes this practice and supports better management of temporary residents. The Board discussed how resident cards do not otherwise expire. Secretary Stern moved to Approve the Revisions to the Circulation Policy. Trustee Molinare seconded. Roll Call vote: Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Joe Molinare, Elizabeth Stern, Gloria Yakes, Laura Hess-Wojcik. Nays: None. Motion carried.

Approval of a Memorandum of Understanding Between the Tinley Park Public Library and the iCan Dream Center for a Vocational Internship Partnership.

Director Musil shared this is a new and exciting opportunity. Klein, Thorpe, and Jenkins reviewed the Memorandum of Understanding. Trustee Yakes asked if the possible candidates have been met. Director Musil shared they have not met any of the potential candidates and that the program would begin following execution of the Memorandum of Understanding, potentially in late May or early June. Secretary Stern moved to Approve a Memorandum of Understanding Between the iCan Dream Center for a Vocational Internship Partnership. Vice-President Herman seconded. Roll Call Vote: Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Joe Molinare, Elizabeth Stern, Gloria Yakes, Laura Hess-Wojcik. Nays: None. Motion carried.

Micro Pantry Initiative-Discussion and Board Direction.

Director Musil reported that the research into establishing a micro pantry, originating from an October 2025 email, included a review of operational, liability, and cost considerations, with staff finding that risk protections are in place. Director Musil and Assistant Director Schroeder brought this initiative forward for Board discussion and direction. The Board discussed the initiative and asked Director Musil and Assistant Director Schroeder to investigate potential partnership opportunities to help operate and maintain a micro pantry. The Board also discussed including the

topic in the upcoming strategic planning survey. President Hess-Wojcik would like to see a decision in the next few months.

OLD BUSINESS

There was no old business.

EXECUTIVE SESSION

There was no Executive Session.

TRUSTEE COMMENTS

Chuck Augustyniak-Trustee Augustyniak wanted to commend the staff who facilitate the Battle of the Books. There is a lot of coordination, and it is good for the community.

Brad Daniels-No comment

Leah Herman-No comment.

Joe Molinare-Trustee Molinare congratulated staff on Library Worker Appreciation Day.

Elizabeth Stern-Secretary Stern appreciates the staff's efforts to save money.

Gloria Yakes-Trustee Yakes asked about Tinley Park's Business Breakfast.

Laura Hess-No comment.

ADJOURNMENT

Trustee Augustyniak moved to adjourn the meeting at 7:46 pm. Vice-President Herman seconded. Ayes: All Nays: None. Motion carried.

NEXT MEETING:

May 27, 2026 at 6:30 pm.

Respectfully submitted,

Secretary

President