

# **TINLEY PARK PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

August 26, 2026 – 6:30 p.m.

First Floor Meeting Room

## **MEMBERS PRESENT**

Chuck Augustyniak, Trustee

Brad Daniels, Treasurer- in at 6:36 pm.

Leah Herman, Vice-President

Elizabeth Stern-Secretary

Gloria Yakes, Trustee

Laura Hess-Wojcik, President

## **MEMBERS ABSENT**

Joe Molinare, Trustee

## **LIBRARY STAFF PRESENT**

Zach Musil, Director

Sarah Schroeder, Assistant Director

Jennifer Schulien, Business Office Assistant

## **CALL TO ORDER**

The meeting of the Tinley Park Public Library Board of Trustees was called to order at 6:30 p.m.

## **ROLL CALL**

Roll call was taken.

## **INTRODUCTION OF GUEST/AUDIENCE TO VISITORS**

Cosmo Schatz from the Youth Advisory Council was in attendance. Ranetta Adamovitz, Tinley Park patron, was present.

## **APPROVAL OF AGENDA**

Trustee Yakes moved to approve the agenda with the amendment of moving the Youth Advisory Council Report to after the approval of the minutes. Vice President Herman seconded. Ayes: Chuck Augustyniak, Leah Herman, Elizabeth Stern, Gloria Yakes, Laura Hess-Wojcik. Nays: None. Motion carried.

## **APPROVAL OF MINUTES**

### Approval of July 22, 2026 Regular Board Meeting Minutes.

Trustee Augustyniak moved to approve the July 22, 2026 Regular Board Meeting Minutes. Vice-President Herman seconded. Ayes: Chuck Augustyniak, Leah Herman, Elizabeth Stern, Gloria Yakes, Laura Hess-Wojcik. Nays: None. Motion carried.

## **Youth Advisory Council Report**

Cosmo shared the report. The Fumes of Mod Podge recently had their program which featured skits related to high school. There were about seventy-five attendees, and the second show was sold out. There have been discussions about the Trunk or Treat event theme ideas. The YAC group had a funeral for summer. The Lock-In was well attended. They shared it has been a good summer.

Treasurer Daniels arrived at 6:36 pm.

## **CORRESPONDENCE**

A letter was sent regarding the request for the Per Capita Grant payment from Orland Hills Public Library District. Director Musil shared the payment has been received.

## **FINANCIAL REPORT**

### Approval of July 2026 Financial Report.

Vice-President Herman moved to approve the July 2026 Financial Report. Trustee Yakes seconded. Treasurer Daniels suggested tabling this approval until next month. There are a few things he would like more time to review. Treasurer Daniels moved to table to approval of the July 2026 Financial Report. Trustee Yakes seconded. Roll Call Vote: Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Elizabeth Stern, Gloria Yakes, Laura Hess-Wojcik. Nays: None. Motion carried.

### Approval of July 2026 Bills List totaling \$597,975.18.

Vice-President Herman moved to approve the July 2026 Bills List totaling \$597,975.18. Trustee Yakes seconded. President Hess-Wojcik asked about the Children Programming invoice for Steven Balasz. This was for the program Istvan and his Amazing Band. Trustee Yakes inquired about the charge to Allied Universal. Director Musil shared this was to replace the

security server for the building. Roll Call Vote: Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Elizabeth Stern, Gloria Yakes, Laura Hess-Wojcik. Nays: None. Motion carried.

## **ADMINISTRATIVE REPORT**

### Director's Report.

Director Musil shared an update with the Board from Dennis Walsh of Klein, Thorpe & Jenkins about the remaining liability and indemnification provisions for finalizing contract negotiations with Equalize Digital for the website redesign. The Board discussed counsel's assessment and directed Library Administration to proceed with finalizing the agreement.

Director Musil also provided an update regarding the Village's invoice for accounting and financial services and the proposed Intergovernmental Agreement. He reported that Library Administration met with Village representatives on July 29 to discuss the services provided, associated costs, and the proposed Intergovernmental Agreement. At that meeting, Library Administration communicated the Board's request for an approximation of the time devoted to Library-related services. The Village indicated that it would provide a revised Intergovernmental Agreement, a more detailed breakdown of services and associated costs, and additional supporting documentation. Director Musil reported that the Library had yet to receive additional communication from the Village regarding this matter. Several trustees expressed concern regarding the level of communication and transparency from the Village concerning the proposed Intergovernmental Agreement and the accounting charges.

Director Musil also reported that Village Assistant Manager/Human Resources Director Angela Arrigo spoke with Library Administration on August 24 regarding the Village's upcoming employee benefits renewal. The Village received an initial BCBS renewal reflecting a 17.5% increase with the Library included, compared with a 14.4% increase without the Library. The Village also provided Library Administration with claims and enrollment data, and Administration submitted follow-up questions seeking clarification regarding the data and renewal calculations. Director Musil shared that responses to those questions had not yet been received and reported that the Village may recommend renewing its plan without the Library. In the meantime, Library Administration is working to evaluate alternative benefit options. The Board discussed the matter.

### Assistant Director's Report.

Assistant Director Schroeder's report was noted.

### Strategic Plan FY2027 Q1.

Vice-President Herman was excited to see all the wonderful things happening at the library. President Hess-Wojcik asked about the after-hours programs. Director Musil shared these are being well received.

### Strategic Planning Updates

Director Musil shared the survey has been consolidated, after discussions with HR Source and the Leadership team. If the Board agrees the survey looks good, this will move forward.

### July 2026 Statistics.

The July 2026 Statistics were noted.

### Orland Hills Board Meeting.

No report.

### Staff Updates.

Seth Schipma, began his position as a Part-Time Shelver on August 27, 2026. Dana LaCoco has resigned her position as a Part-Time Circulation Clerk effective September 1, 2026. Lisa Patterson has retired from her position as a Part-Time Reference Librarian as of July 31, 2026, after 21 years.

### Building and Grounds.

Director Musil wanted to give a shout out to Matt Morrison and the Facilities team for all their help with the power outage after the storms that came through. This was the longest the library had been without power, and Matt made sure that Dewey, the library's axolotl, and the fish tanks continued to run with a generator borrowed from Facilities Manager Bob Serafino. There was no real damage to the building from the storms, but the vault under the fountain did flood due to the power outage and the motor needed to be replaced. The library has purchased a generator for future use. The light bulb project should be completed in the next week.

### Prairie Garden & Story Walk Project Updates.

The project should be finished mid-September. Director Musil asked the Board to think about possible dates for a ribbon cutting.

### Youth Advisory Council Report

This item was moved to the beginning of the meeting.

### Friends of the Library Report.

Director Musil shared the Friends Board are still working on becoming a 501c3. Secretary Stern thought the Friends Meet and Greet was a nice idea.

### Departmental Report.

The report was noted.

Program Publicity Report.

Vice-President Herman mentioned the growth of social media followers.

## **NEW BUSINESS**

Approval of Deaccession of Library Equipment.

Trustee Yakes moved to approve the deaccession of Library Equipment as listed. Trustee Augustyniak seconded. Roll Call vote: Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Elizabeth Stern, Gloria Yakes, Laura Hess-Wojcik. Nays: None. Motion carried.

Adoption of Proposed Revisions to Board Bylaws.

Vice-President Herman moved to adopt the Proposed Revisions to the Board Bylaws. Trustee Yakes seconded. Secretary Stern asked if the notes from legal were incorporated into the revisions. The Board discussed the revisions and decided that more time is needed. Trustee Yakes moved to table the adoption of Proposed Revisions to the Board Bylaws until the September meeting. Trustee Augustyniak seconded. Ayes: Chuck Augustyniak, Brad Daniels, Leah Herman, Elizabeth Stern, Gloria Yakes, Laura Hess-Wojcik. Nays: None. Motion carried.

## **OLD BUSINESS**

There was no Old Business.

## **EXECUTIVE SESSION**

There was no Executive Session.

## **TRUSTEE COMMENTS**

Chuck Augustyniak-Trustee Augustyniak shared October 1<sup>st</sup> begins National Book Month and might be a good day for the Prairie Garden ribbon cutting. He also shared that he has seen the Outreach department out and thinks they are doing a great job.

Brad Daniels-No comment.

Leah Herman-No comment.

Elizabeth Stern-No comment.

Gloria Yakes-Trustee Yakes mourned the passing of Dolly Parton and asked if the Imagination Library would continue. Assistant Director Schroeder shared donations to the Imagination Library have been requested in lieu of flowers.

Laura Hess-Wojcik- No comment.

**ADJOURNMENT**

Trustee Augustyniak moved to adjourn the meeting at 7:51 pm. Vice-President seconded.  
Ayes: All Nays: None. Motion carried.

NEXT MEETING:

September 23, 2026 at 6:30 pm.

Respectfully submitted,

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Secretary

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President