

# Websites to Help You on Your Job Search





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## Gateways, OR Job Information Clearinghouses on the Internet

**CareerOneStop:** [www.careeronestop.org](http://www.careeronestop.org)

Sponsored by the U.S. Department of Labor, this website is part of the americanjobcenter network, an interlinked network of job sites. A fair number of job postings are included.

**Job-Hunt:** [www.job-hunt.org](http://www.job-hunt.org)

Includes tutorials and other information on job-hunting & using the internet effectively, job search resources, industry journals, organized by field, location, etc. There are no job postings at this website.

**Quintessential Careers:** [www.quintcareers.com](http://www.quintcareers.com)

Includes indexes of job-hunting resources, summaries of resume databases & job-search guides, plus links to job listings by industry and profession if you click on the **Job Seeker** button under the banner. A very thorough websites, it may take a little while to get familiar with it. **NOTE:** The URL is now owned by LiveCareer, which has added a number of ads touting its own products, so take what links you click.

## Supersites (e.g., Monster and Careerbuilder)

**CareerBuilder:** [www.careerbuilder.com](http://www.careerbuilder.com)

Carries ads from over 200 newspapers along with some other job postings. You can add your resume to the website. There are links to job searches by job category, city, or a specific company. There are "Quick Links" to resumes, cover letters, saved & applied jobs, saved searches, and your profile. You are required to sign in by Google+, Facebook, or your email. **NOTE:** The site's emphasis has switched from job seeker to employer.

**Monster.com:** [www.monster.com](http://www.monster.com)

Search by keyword, geographic area, and industry. Website includes Job Search Agent, which notifies you if a new posting matches the criteria you selected. Offers many additional services, including, but not limited to, resume building, networking, articles, etc.

## General Job Search Engines

**America's Job Exchange:** [www.americasjobexchange.com](http://www.americasjobexchange.com)

**Esto sitio web esta disponible en espanol tambien**

Primarily for non-executive professional positions, the website encourages users to register, but it is not required to search the job listings or to apply for positions. Signing up will provide you with email alerts when jobs match your requirements. Career advice is also available.

**CareerBliss:** [www.careerbliss.com](http://www.careerbliss.com)

In addition to standard job searches, this website includes reviews of companies by the people who work(ed) there -- a zero to five rating scale and comments are included. Additionally, there are web pages that measure how happy you are where you are as well as how happy you might be elsewhere.

**Glassdoor.com:** [www.glassdoor.com](http://www.glassdoor.com)

An all-in-one website, Glassdoor not only has a very large number of job postings, it also includes a growing database of millions of company reviews, CEO approval ratings, salary reports, interview reviews and questions, benefits reviews, office photos and more, entirely shared by those who know a company best -- the employees.

**Indeed:** [www.indeed.com](http://www.indeed.com)

Aggregates information from many job boards, news sites, and company listings. Do an advanced search and you can add filters for keyword, location, and/or salary range. A great many of the smaller job boards, which concentrate on local postings, use Indeed to supplement their own postings.

**LinkUp: [www.linkup.com](http://www.linkup.com)**

This website only looks at employer websites. If you submit an application from a posting on this website you are submitting it directly to the employer. Your best approach is to use the “Browse Jobs” link at the bottom of the page, because the regular search box tends to alter searches into particular wordings; for instance, “caterer” gets reworked to “catering.” “Browse Jobs” lets you work through a specific list of industries and locations. Create a free account if you want to activate features like Job Alerts, Saved Jobs, and much more.

**us.jobs: [www.us.jobs](http://www.us.jobs)**

The Direct Employers Association is a consortium of 14 major U.S. corporations, in alliance with the National Association of State Workforce Agencies (NASWA). An application goes directly to whichever of the 800 companies you choose that belong to the group, all of whom comply with the Office of Federal Contract Compliance program. The list of contributing corporations is quite large and there are resources to help the job hunter with resumes, career advice, etc.

**ZipRecruiter: [jobs.ziprecruiter.com](http://jobs.ziprecruiter.com)**

A one-source posting outlet for employers and recruiters works with many, many job boards and so can pull them all together for you in this single-source job search. No account is needed unless you plan to post a resume here; most of it will be public so be sure it is formatted correctly.

## Illinois Job Websites

**ChicagoJobs.com: [www.chicagojobs.com](http://www.chicagojobs.com)**

Coverage of job postings covers Chicagoland’s 11 county area starting at the Wisconsin state line and Lake Michigan west to McHenry County, south to Kankakee County, and east to Porter County. There are some help pages; a few require Adobe Acrobat Reader. Many of the postings are taken from Indeed. Career guides are linked to Vault.com along with other helping resources.

**Chicagoland Jobs: [www.chicagolandjobs.com](http://www.chicagolandjobs.com)**

This website prides itself on having refocused its objective to being loyal to the city and local businesses. In addition to non-specific jobs in the Chicago metropolitan area, there are niche sites for job postings in the areas of accounting, auditing, healthcare, software, and taxes. Additionally, there are listings for recruitment firms both local and national.

**Fetch Me a Job: [www.fetchmeajob.com](http://www.fetchmeajob.com)**

This website casts a slightly wider net than the other websites in this section: it searches Illinois, Indiana, Michigan, Ohio, and Wisconsin. Interestingly, besides listings for full-time and part-time jobs, there are two separate search sections for warehouse jobs and for hourly jobs. Career assistance is minimal; most of it is derived from other websites.

**Illinois JobLink: [www.illinoisjoblink.illinois.gov](http://www.illinoisjoblink.illinois.gov)**

This website is very closely connected to the state of Illinois’ unemployment agency, the Illinois Department of Employment Security (IDES). Therefore, the emphasis on job postings and job searching advice is for those who are out of work who are looking for work.

**Illinois Job Network: [www.illinoisjobnetwork.com](http://www.illinoisjobnetwork.com)**

In addition to the regular features available at most job websites, this website has a live online radio channel: LocalJobNetwork. It attempts to reach both employers and job searchers.

**Jobs in Chicago: [www.jobsinchicago.com](http://www.jobsinchicago.com)**

Only jobs that are located within 100 miles of Chicago are listed. Many of them appear on other Chicago or Illinois job websites; however, the site’s advantage is that it charges employers less than most websites, meaning there will be some jobs here that aren’t elsewhere else.

**Local Job Boards:** [www.localjobboard.com](http://www.localjobboard.com)

By local they mean specific cities or regions within each state. To search, select the state you're interested in, then browse by job category or location (the number of listings for each category is in parentheses) to one side. A unique feature of this website is its inclusion of local economic news and occupational information for each state and each city, if available.

**State of Illinois - Employment:** [work.illinois.gov](http://work.illinois.gov)

As the title may indicate, this website offers listings of state jobs Illinois. Search criteria can be narrowed to either category, location (county level), state agency, or a combination of the three.

## Specialized/"Niche" Job Search Engines by Category

### DISABILITY

**ABILITYJobs:** [www.abilityjobs.com](http://www.abilityjobs.com)

A division of Ability Magazine, the website allows you to post resumes and cover letters, plus receive job alerts tailored to your specifications. Resumes can be either uploaded or built from scratch using the website's template. Cover letters can be added as well. Job searches are by keyword only, although you can use some keywords (like "Illinois") as filters.

**Beyond:** [www.beyond.com](http://www.beyond.com)

**NOTE:** As of September 2017 the above URL is still operative. However, they have rebranded themselves as [nexxt.com](http://nexxt.com). There is no information on when or if there will be a switch to [nexxt.com](http://nexxt.com) only.

Two features that have been added to the basic job search website format make this a potentially useful website, *especially for professionals*. Once registered, users have access to creating a portfolio, which looks and acts somewhat like a LinkedIn profile, although it's limited to Beyond.com users. Along with the portfolio, you also have access to various communities, where professionals in different work areas (e.g., the arts, banking, construction, etc.) can discuss all manner of issues within that particular field.

**DisabledPerson.com:** [www.disabledperson.com](http://www.disabledperson.com)

This California public charity will send out both email and text alerts once you have posted your resume. The website claims there are about 40,000 active job postings at any given time. It's also claimed that all jobs posted on the website are received directly from either the employer or the employer's representative. An advanced search capability is provided, along with a few resources for job seekers.

**Getting Hired:** [www.gettinghired.com](http://www.gettinghired.com)

Focused on getting disabled persons hired, the website offers more than job listings; included are a section on careers (whether it be upgrading yourself or finding a new career), an self-assessment quiz, job recommendations based on the results of the self-assessment quiz, and free videos practicing for interviews.

**Nexxt.com:** [www.nexxt.com](http://www.nexxt.com)

See the annotation for [beyond.com](http://beyond.com)

### DIVERSITY

**DisabledPerson.com:** [www.disabledperson.com](http://www.disabledperson.com)

This California public charity will send out both email and text alerts once you have posted your resume. The website claims there are about 40,000 active job postings at any given time. It's also claimed that all jobs posted on the website are received directly from either the employer or the employer's representative. An advanced search capability is provided, along with a few resources for job seekers.

**Getting Hired:** [www.gettinghired.com](http://www.gettinghired.com)

See the annotation under **DISABILITY**

**LatPro:** [www.latpro.com](http://www.latpro.com)

Hispanic and bilingual professionals can search job listings from pre-screened employers. The strength of this site is the many career resources it lists. Also, it allows the user to post multiple versions of resumes.

**Saludos:** [www.saludos.com](http://www.saludos.com)

Bilingual (Spanish/English) professionals with a minimum of a B.A. degree are the target of this website. Registrants can post their resumes or search the employer database after free registration.

## FREELANCE

**Flex Jobs:** [www.flexjobs.com](http://www.flexjobs.com)

Jobs that offer telecommuting opportunities, part-time or flextime schedules, or freelance contracts are the focus of this website. This is one of the few reputable companies offering this type of work, but their good reputation requires that you pay a membership fee—monthly or yearly. However, Flexjobs does do extensive research into the reliability of the jobs being offered; you will have to decide if it's worth the price.

**Guru Employer:** [www.guru.com](http://www.guru.com)

The website specializes in freelance job postings for those specializing in technology and creative arts, but has a business section as well. The ability for a freelancer to create a portfolio is one of this website's strengths. Employers can search for specialists as well.

**iFreelance:** [www.ifreelance.com](http://www.ifreelance.com)

People seeking to do a freelance job can check here to see if their specialty is wanted. People seeking freelancers can both post their projects and check here for a specialist as well. All kinds of specialties are included—creative, technological, office work, and many more. There are no fees to be paid to the website by either side; employer/employee communications about the job, the pay, etc. can be conducted on site or off.

## GOVERNMENT

**FedsHireVets:** [www.fedshirevets.gov](http://www.fedshirevets.gov)

Operated by the U.S Office of Personnel Management, the website's directive is to try and place qualified veterans in positions within the federal government. Many federal agencies participate, including the Departments of Defense, Labor, Veterans Affairs, and Homeland Security. Not just veterans, but also veterans' families, transitioning service members and their families are able to use the site to look for work.

**Government Jobs:** [www.govtjobs.com](http://www.govtjobs.com)

Both state and local government jobs can be found. Help with federal resume writing, general resume and cover letter writing, and salary information is included, as well as information on careers in the federal government and resources for each state. No registration is needed. [*You should definitely think about checking with the actual government agency first.*]

**USAJOBS - Working for America:** [www.usajobs.gov](http://www.usajobs.gov)

This is the official job site of the U.S. federal government, set up by the Office of Personnel Management. After registering, you can create an account that can include up to 5 different resumes, save (and automate) job searching and job applications. There are specific sections for Individuals with Disabilities, Veterans, Students and Recent Graduates, and Senior Executives, to name a few. Help navigating the website and the federal hiring process is available.

## GRADUATE/STUDENT

**College Central.com:** (*see annotation below for Login information*)

Run by a consortium of community colleges (including Moraine Valley, South Suburban, Prairie State, and Joliet Junior College, among others) in northern Illinois, this website lists local jobs that often don't make the national job boards. First login to [http://www.collegecentral.com/\[name of school without spaces\]](http://www.collegecentral.com/[name of school without spaces]). You have to register using a

valid email address; you are sent a password, which you can change. Searching can be by occupation, location, job type (full time, part time, etc.) and/or keywords. It will show employment agency listings if you check the option.

**College Grad Job Hunter:** [www.collegegrad.com](http://www.collegegrad.com)

A job database primarily for entry-level positions. Jobs are listed for one month; the employer may elect to renew the listing. Career information and job search information are also available. You can search and preview jobs, but to see full information you'll need to create a free account.

## MISCELLANEOUS

**Careercast:** [www.careercast.com](http://www.careercast.com)

Free posting of a resume (requires registration) is allowed on this website. The basic job search is by keyword or job title with an option to restrict searches to within a certain niche (diversity, green, veterans, etc.). There is a Jobs Rated section featuring rankings of the nation's best and worst jobs. **NOTE:** IF you're looking for career advice you will be linked to job-hunt.org.

**Snagajob:** [www.snagajob.com](http://www.snagajob.com)

Primarily for those seeking hourly employment, use this website for possible secondary income or for income between jobs. Basic searching is available by zip code. Advanced searching can include a community and/or job title, industry, company name. Providing an email and zip code allows you to include a profile, apply for jobs, and adds a means for being contacted. Beware of lots of ads.

## SENIORS

**Retirement Jobs:** [www.retirementjobs.com](http://www.retirementjobs.com)

For people over 50, this website has a free and a premium (\$19.95) registration option. Job searching by keyword and/or job category, location, type of job (part-time, full-time, contract work, etc.), and company name or type is free. Premium membership gives access to Tuesday webinars, research, a personalized critique of your resume, live customer service, and discounts (no indication of the amount) on career coaching and resume rewrite services.

**Senior Job Bank:** [www.seniorjobbank.org](http://www.seniorjobbank.org)

The website's stated plan is that it should be a meeting place for those 50 and over who are looking for work and for employers seeking willing workers over 50. There is little else beyond employers posting jobs and keyword searching for job seekers. The Careers & Education tab might be useful for those considering a change in occupation, industry, or location.

## TECH

**Dice:** [www.dice.com](http://www.dice.com)

A website specifically for technology and engineering professionals. Use the advanced search link for job searching by location, type of employment, particular skills, and keyword, plus an area for career advice.

## VETERANS

**FedsHireVets:** [www.fedshirevets.gov](http://www.fedshirevets.gov)

See the annotation under **GOVERNMENT**

**Getting Hired:** [www.gettinghired.com](http://www.gettinghired.com)

See the annotation under **DISABILITY**

**Vetjobs.com:** [www.vetjobs.com](http://www.vetjobs.com)

Available to both veterans and transitioning military personnel and their family members, the website purports to offer job openings for all levels and types of jobs. Job searching (by type, keyword, and location) and resume posting are the biggest sections of the site but there is also a section with links to various organizations within each service branch, plus sections on employments assistance and resources for veterans, and more.

**Workforce50:** [www.workforce50.com](http://www.workforce50.com)

Aimed at those over 50 looking for jobs, the website offers job listings, resources (such as topical book reviews), resume tips, and columnists.

## Home-Based Jobs

There are many, many websites purporting to help, but most are, fact, **S C A M** sites. The following ***appear*** to be legitimate as of the production of this document.

**PROCEED WITH CAUTION!**

**Work at Home Careers:** [www.workathomejobs.org](http://www.workathomejobs.org)

**Telecommute News:** [www.telecommutenews.com](http://www.telecommutenews.com)

See also **Flexjobs** in the *Niche Job Search Engines (Freelance)* section.

Additionally, check out the list at

[www.workathomemoms.about.com/od/workathomecareers/ss/wahjobdirectory.htm](http://www.workathomemoms.about.com/od/workathomecareers/ss/wahjobdirectory.htm)

## Internships & Volunteer Opportunities

**Idealist:** [www.idealist.org](http://www.idealist.org)

While there are a number of jobs posted on this website, the emphasis appears to be on internships (some of which are paying jobs) and volunteering both domestic and international. There are a number of ways to search: type of organization, keyword, and educational level.

**Internships:** [www.internships.com](http://www.internships.com)

Geared towards students, thousands of internships in all 50 states are listed. The database is searchable by keyword and location. At the top of the listings, there are some paragraphs (2 or 3) about working conditions in the location you've searched.

## People Searching Website

**Intelius:** [www.intelius.com](http://www.intelius.com)

Intelius seems to be the search engine of choice; if you use another website to look up a person, you will most often see something like "Powered by Intelius." The website looks at "utility records, court records, county records, change-of-address records, property records, business records, and other public & publicly available information." Beyond some basic information, you have to pay to get more information - the more you pay, the more information you will supposedly get.

## Research/Checking on Companies & Businesses

To get you started, the following URL will bring you to a guide from Rutgers University that can direct you to many print and online resources for conducting research on public, private, and foreign companies: <http://libguides.rutgers.edu/companies>

Below are some websites that emphasize a particular sector of the job market.

**PLEASE BE AWARE THAT NO ONE WEBSITE IS GOING TO HAVE INFORMATION ON EVERY COMPANY IN AN INDUSTRY, NO MATTER HOW MUCH THEY BOAST!**

**Bizjournals:** [www.bizjournals.com/search](http://www.bizjournals.com/search)

This website gathers publications from the business press throughout America. Search for any mention of the company, or industry, or person. Some links are to subscription-based publications; the entire article may not be accessible unless you pay. Registration is required, but free.

**Career InfoNet Employer Locator:** [www.acinet.org/acinet/employerlocator/](http://www.acinet.org/acinet/employerlocator/)

Part of the CareerOneStop website (see Gateways), typing in this web address, will take to the webpage where you can search by industry, occupation, location, or a simple keyword search. There are many listings.

**Inc. 5000:** [www.inc.com/inc5000/list2016/](http://www.inc.com/inc5000/list2016/)

The fastest growing privately owned companies are listed on this website. Each entry includes (besides the name), a short description of what the company does, followed by a 3-year

growth rate (in percent), its previous year's revenue, the location, what industry sector it's in, when the company was launched, a picture of either the founders or the employees, a longer description/history, and the company website.

### **ReferenceUSA**

This database is available to Tinley Park Public Library cardholders by going to the library's website and using the [Research tab](#) in the menu. Basic information provided usually includes location, contact information, names of board members. Additional information can be found by expanding categories such as neighboring businesses and competitors and many more.

### **Securities and Exchange Commission: [www.sec.gov](http://www.sec.gov)**

All public corporations, foreign and domestic, that do business in the U.S. are required to file lots of forms and papers with the SEC. Use the EDGAR (**E**lectronic **D**ata **G**athering **A**nd **R**etrieval) database. It is huge and requires some time to use it best, so we recommend the SEC tutorial at [www.sec.gov/investor/pubs/edgarguide.htm](http://www.sec.gov/investor/pubs/edgarguide.htm)

### **U.S. Chambers of Commerce Directory: <http://www.officialusa.com/stateguides/chambers/>**

A chamber of commerce often has good information on the local business climate, contact information for local businesses, local professional associations, and information on living conditions in the area.

### **Vault: [www.vault.com/companies/searchcompanies.jsp](http://www.vault.com/companies/searchcompanies.jsp)**

Finding information and managing a career are the priorities of this website. A unique feature of Vault is that it ranks employers, both from its own information and from the postings (anonymous in most cases) of registered users. Message boards are also available, and industry blogs are provided.

### **Virtual Chase: [www.virtualchase.justia.com/research-resosurces/business-research/](http://www.virtualchase.justia.com/research-resosurces/business-research/)**

You can't do any searching on this site; however it does provide numerous links to other databases that can be searched. Links are separated into the following categories: Company Information—Officers & Executives, General Company Information, Industry Research and Resources, Public Company Filings, and Business News

## **Online Communities**

**Many career coaches advocate having more than one social media presence, but you have to consider whether it's worth your time to maintain more than one of the following networks:**

### **Facebook: [www.facebook.com](http://www.facebook.com)**

Facebook can be a valuable job searching tool if you make it look more like LinkedIn, i.e., a businesslike profile, only a few career-related photos, and make sure content is relevant to your job search or your career. However, there is another option:

### **Google Plus**

It focuses in on content, interest groups and sophisticated multimedia interactivity, and, of course. A perceived drawback is that there aren't as many "friends," but it's been argued that because of the strong emphasis on interest groups it's far better at connecting you with other people that have similar interests. The fact that Google Plus is a part of the Google group gives users (especially businesses) the potential for multiple interactions with users across multiple Google applications (think, for example, of YouTube and Gmail, to name just two).

### **LinkedIn: [www.linkedin.com](http://www.linkedin.com)**

Specifically for the business community, the goal of the site is to allow registered members to establish and document networks of people they know and trust professionally. A LinkedIn member's profile page, which emphasizes employment history and education, has professional network news feeds and a limited number of customizable modules. Basic membership for LinkedIn is free. Network members are called "connections." Unlike other free social networking sites like Facebook or Twitter, LinkedIn requires connections to have a pre-existing relationship.

With basic membership, a member can only establish connections with someone he has worked with, knows professionally (online or offline) or has gone to school with. Connections up to two levels away are seen as part of the member's network, but the

member is not allowed to contact them through LinkedIn without an introduction. Premium subscriptions can be purchased to provide members with better access to contacts in the LinkedIn database.

## Employment Information by Industry or Occupation

**Occupational Employment within Industries:** [https://www.bls.gov/emp/ep\\_table\\_109.htm](https://www.bls.gov/emp/ep_table_109.htm)

The federal Bureau of Labor Statistics uses this website to give out information on current and projected occupational employment within industries.

**Industry Employment for Occupations:** [https://www.bls.gov/emp/ep\\_table\\_108.htm](https://www.bls.gov/emp/ep_table_108.htm)

The federal Bureau of Labor Statistics uses this website to give out information about current and projected industry employment for occupations.

## Blogs & Articles about the Job Search Process

**This is a very small sampling of blogs and articles. Googling [job search blogs](#) will bring up thousands of hits.**

**Ask A Manager:** [askamanager.org](http://askamanager.org)

Created by Alison Green, a hiring manager, this is a blog full of practical answers that give an insight into how many employers look at prospective employees' resumes and cover letters. Write in with your own questions or just read her answers to previous questions. Check her categories, though some are labeled a little quirkily.

**Careers at Alltop:** [careers.alltop.com](http://careers.alltop.com)

This aggregator of topical RSS feeds puts a multitude (as of April 2015 there were 200+ different blogs listed) of well-known career bloggers right in front of you. All levels (from graduating students to retirees) and all topics of job searching are covered. The name of the blog and 5 recent titles are shown; clicking on blog title brings you the most current offering. After that you can search through each blog if it interests you.

**Over 50 and Job Hunting?:**

[www.job-hunt.org/onlinejobsearchguide/article\\_jobsearch\\_over\\_50.shtml](http://www.job-hunt.org/onlinejobsearchguide/article_jobsearch_over_50.shtml)

Another section of the *job-hunt.org* gateway, Susan Joyce's articles focus on networking as your best way to find a new opportunity, but also offers suggestions for sourcing jobs. Be sure to check the links in the sidebar on the right under the Sponsors box.

**Undercoverrecruiter:** [www.theundercoverrecruiter.com](http://www.theundercoverrecruiter.com)

This blog is aimed at jobseekers, career advancers and career changers. Although it covers the standard items like resume & cover letter writing, interviewing skills, and the like, there seems to be an emphasis on LinkedIn and other social media.